

Dear Parents/Guardians

RE: Coronavirus (COVID-19)

I am writing to you during the school holidays to let you know about the arrangements for our College for Term 2, and what it will mean for you and your children, following on from the State Government announcements last week.

These are unprecedented times and therefore, we will need to do some things differently in schools over the coming weeks, to maintain learning and to keep your children and our staff safe.

I understand this may be an uncertain and challenging period for you and your family. That is why the State Government has given parents a choice about whether their children return to the College for face-to-face teaching or continue learning from home. It is a personal decision influenced by each family's circumstances.

To assist with your decision making, please note the following:

- Monday 27 April is a public holiday;
- Tuesday 28 April will be a pupil free day. There will be no students at the College as staff will be using this day for preparation;
- From Wednesday 29 April, the College is open for all students whose parents/carers choose to send them;
- Students who attend school will be taught a face-to-face program and follow a timetable (dependent on numbers);
- For those students learning from home, this will be through online work provided to you from the College. Details of how to undertake the work will be on CONNECT at the start of each week. Modifications will need to take place as teachers cannot deliver face to face and online at the same time;
- For those students who are learning from home, we will monitor their progress and make contact weekly;
- Year 11 and 12 students are strongly encouraged to attend the College to continue their critical studies;
- Recess and lunch breaks will continue in separate areas in the College with year group defined toilets;
- Parents will need to drop their child/children at the school gate; please do not enter the College grounds.

The College has already put in place a day cleaning regime, and this will be further enhanced by additional government funding. Cleaners will work throughout the day to ensure all high-use areas, such as benchtops, desks, doorknobs, taps and handrails, are regularly cleaned and surfaces disinfected.

We will provide further information on how our College will manage this situation through updates as required and when necessary information becomes available. These arrangements will be in place and reviewed ahead of Week 4 commencing 18 May.

We want all families and children to feel supported and informed during this time. I thank you for your partnership as we navigate this together.

Kind regards

A handwritten signature in black ink, appearing to read 'Kylie Bottcher'.

Kylie Bottcher
Principal

20 April 2020